

**Steffie School Council Annual General Meeting  
September 19, 2023, 6:00pm  
Meeting Minutes**

**Those in Attendance:** Trish Hammond, Angela Eadie-Gyori, Dawn Normoyle, Megan Weiskopf, Kate Thomlinson, Christa Currier, Janine Waldo, Margaret Bjornson, Lindsay Clark, Jordan Gillard, Kristin Germaine, Lydia Nergaard, Hilary McDermott, Abby Sarkozi

**1. Call meeting to order**

Meeting called to order by Megan Weiskopf at 6:03pm

**2. Acceptance of Agenda**

**Motion:** To accept the agenda as is by Kate Thomlinson, second Christa Currier

**Vote:** All in favor

**Resolve:** Agenda accepted

**3. Introduction and Welcome of New Faces – Jordan and Kirstin**

**4. Treasurers Year Financial Report**

See additional information –

**Opening balance as of Sept. 1/23:** \$455.99

**Total revenue:** \$5012.65

**Total Expense:** \$6987.40

**Closing balance as of Aug. 31/23:** \$5032.03

\*\*We are in a deficit of \$928.00 - need to transfer money from fundraiser banking account to cover the cost of the outstanding bill to Grand Central stitching

**Motion:** To accept the Financial Report as is by Megan W

**Vote:** All in favor

**Resolve:** Financial Report accepted

**5. School Council a year in review 2021-2022 - Meg Weiskopf (see Jenns notes)**

**6. Start Up**

**a. Hot Lunch – See additional notes from Jenn**

**b. Fundraising—at end**

**c. Breakfast Club—Trish**

Breakfast program bins have already started up again for this year. We started the bins again on Tuesday for each class. There was a bin made up the first week of school with snack item that we left in the office for some kids that were already needing things.

We got another grant for the year so that will be nice to help with the increase in items the last few years.

## **7. Board Highlights— Mrs. Jackie Swainson**

### **- not in attendance. They are posted online**

- There was talk about the administration supports
- Talk about positivity and mental health
- Parents matter meeting on Oct. 4th

We will send out an invite to Jackie to let her know about the dates of our meetings and our interest in having her attend our meeting.

## **8. Administration Report—Mrs. Eadie-Gyori; Mrs. Normoyle**

- really nice smooth start to the school year
- There was some minor chaos right at the beginning though as our grade 1 and grade 2 french classes saw a big drop in numbers and the English grade 4 saw a huge increase. At about 10:15am on the day of our open house the classrooms needed to be changed around, new class lists made and parents contacted. Everything was changed and moved around and done by the time of the open house that day. The French immersion 1/2 split is gone and now two grade 4 classes.

- New Staff – Mrs. Sparrow and Mrs. Sarginson both are teaching grade 3
- Anna W. is our Music teacher subbing in until Christmas with Tara being away on a medical leave.
- Jolene Jameson is back in the office
- Fred Fox came and did a special presentation about Terry Fox and recognized Barbie VB as she has planned for many years the run
- The are replacing the Boiler system in the building and so half of the building has no heat. May not have it fixed until thanksgiving.
- We have a PD learning day coming up soon and have a lot of different topics to learn about
- Playground – last year they ripped out a lot more items as they were no longer good.

We have a lot of empty space out there. It is hard to see the budget money to see what we have exactly for the playground. There is about \$26000 that we raised last year, we got a \$5000 grant and also some other money. With the auction money as well we should be around \$50,000.

- Need to look into who gets the better grants (schools or society)
- Get some catalogues to see some pricing for items in the playground
- Terry fox run this Thursday weather looks good to go
- Inline skating switched to the fall starting on Monday
- National truth and recognition is on the 30<sup>th</sup>.
- Orange shirt day on the 29<sup>th</sup>
- Case conferences are starting up here soon on the 3r and 4<sup>th</sup>
- Picture day is Oct 16 & 17th
- Can ask Carolyn about some dates to do the Blanket Exercise with her for parents. This is a teaching exercise.

- some suggestions for parent presentations – FRN (Family resource network), a social media presenter, emotional control in kids, (Jackie Hann),

## **9. Correspondence Received—none**

## **10. Elections of 2022-2023 School Council Executive**

- We will dissolve the last year's school council and begin the elections for the new council.

### **a. Vice-Chair will run elections**

- Margaret Bjornson is Vice Chair and will run the elections

#### **Chair:(previous Jenn Bahler & Megan Weiskopf co- chair)**

**Motion:** To nominate Megan Weiskopf again as the chair by Margaret B, second by Kate T

**Vote:** all in favor

**Resolve:** Megan Weiskopf will remain as the chair

#### **Vice Chair- (previous Margaret Bjornson)**

**Motion:** To nominate Kristen Germaine as the Vice Chair by Kate T, second Christa C.

**Vote:** All in favor

**Resolve:** Kristen Germaine will become the new Vice chair

#### **Treasurer- (previous Lindsay Clark)**

**Motion:** To nominate Kate T as the Treasurer by Janine W, second Christa C.

**Vote:** All in Favor

**Resolve:** Kate Thomlinson will become the new Treasurer

#### **Secretary –(previous Trish Hammond)**

**Motion:** To nominate Trish Hammond to remain as the secretary by Janine Waldo, Second Megan W.

**Vote:** All in Favor

**Resolve:** Trish will remain on as the secretary

**Motion:** To remove Jenn Bahler and Lindsay Clark from the Ecole Steffie Woima school council bank account 8529471 for signing authority by Janine Waldo, second by Margaret Bjornson

**Motion:** To add Megan Weiskopf and Kate Thomlinson to the Ecole Steffie Woima School council bank account 8529471 by Janine Waldo, second Margaret Bjornson

**Vote:** All in favor

**Resolve:** Add Kate and Megan to the account for signing authority.

## **11. Sign Paper for the Signing authority for the bank accounts—plan.**

- nothing needs to be signed at this point

## **12. Year Dates for School Council & Next Meeting**

- Meetings will be on held on the Third Tuesday of every month at 7pm

**Upcoming Dates are:** Oct 24, Nov.21, no Dec., Jan.23, Feb. 27, Mar.19, Apr.23, May.21, No June meeting

## **13. Adjournment**

Meeting adjourned by Megan Weiskopf at 7:24pm

**School Council Meeting  
January 22, 2024 7:00pm  
Meeting Minutes**

**Those in Attendance:** Trish Hammond, Hilary McDermott, Dawn Normoyle, Angela Eadie-Gyori, Kate Thomlinson, Megan Weiskopf, Christa Currier, Janine Waldo, Margaret Bjornson, Abby Sarkozi, Kristin Germaine

**1. Call meeting to Order**

Meeting called to order at 7:03pm

**2. Acceptance of Agenda**

**Motion:** To accept the agenda is by Megan, Second by Abby

**Vote:** All in favor

**Resolve:** Minutes excepted

**3. Introduction and Welcome of New Faces**

**4. Acceptance of Minutes from November 21, 2023 School Council Meeting**

**Motion:** To accept the minutes from last meeting by Megan, second Abby

**Vote:** All in favor

**Resolve:** Minutes accepted

**5. Treasurers Financial Report—Lindsay Clark**

**6. Up Dates**

**a. Fundraising Kate Thomlison** – To be done after meeting (Remove this from the agenda)

**b. Breakfast Club— Trish Hammond**

- Nothing new to report in the running of the program all still the same
- Waiting still to hear the final work on the grant and the amount we will receive
- Did get \$1000 donation for the breakfast and hot lunch from the Fire department

**7. Learning Presentation**

**8. Playground Fundraising update**

-

**9. Board Highlights—Trustee Jackie Swainson**

- Jackie not here – Megan didn't notice much in the notes
- Parents matter meeting – Kate Thomlinson – Talked about transportation changes, complex needs & prospectives. They discussed the newsletter survey and then did breakout rooms to discuss things

**10. Administration Report—Mrs. Eadie-Gyori & Mrs. Normoyle**

- Inclement weather days – we Had some yellow days and some Red days. They are going to be checking in to see with parents the feedback about how they feel. Parents did like the heads up email about a possibility of the weather being really cold and school being closed.
- French immersion night was postponed until this Thursday

- Basketball for the grade 6 has started already but was started early so will run longer.
- Badminton is starting up now for grade 6
- Badminton coaches are
  - White elephant sale raised over \$2000
  - The family dance raised \$1500
  - The account that was set up to put canteen money, dances, other fundraisers has \$45000 to transfer over to the playground fund
- Next fundraiser to do is Principal for the day – kids Pay \$2.00 per ticket or 3 tickets for \$5.00 or something along that line
  - RCMP Ice presentation – we are looking to bring in the speaker to talk about internet safety. Fox Run would host and then we would all work together to commit to go.
  - Upcoming – JAN 31 – Organizational day – this is a semester break
  - Feb 9<sup>th</sup> – PD day – Learning day for staff
  - Feb 14<sup>th</sup> – Valentines day fun
  - Feb 19-23<sup>rd</sup> – Winter Break – teachers convention
  - Kindness Month – we really focus on how we treat others this month
  - Feb. 28<sup>th</sup> – Pink Shirt day & Assembly day
  - Winter Carnival for French is being planned. A date is still to be determined
  - Case Conferences are being done mid February
  - Had some guests come (about 5 groups) and see what is going on in our building lately. They came to see how we do the success room, our common language, and our prospective on learning

**11. Correspondence Received--none**

**12. February 27, 2023, 7 pm**

**13. Adjournment –**

Meeting Adjourned at 8:07pm

## February 27, 2024 7:00pm Staff Room

**Those in attendance:** Angela Eadie-Gyori, Dawn Normoyle, Trish Hammond, Abby Sarkozi, Megan Weiskopf, Kate Thomlinson, Christa Currier, Janine Waldo, Margaret Bjornson

### 1. Call meeting to Order

- Meeting called to order By Megan at 7:04pm

### 2. Acceptance of Agenda

**Motion:** To accept the agenda as is (with the acceptance of the change of date and “minutes” from March to February) by Megan, second Abby

**Vote:** all in favor

**Resolve:** Agenda accepted with change of date

### 3. Introduction and Welcome of New Faces

- no new faces

### 4. Acceptance of Minutes from January 23, 2024 School Council meeting

**Motion:** To accept the Minutes from January's meeting (with the change of date and change treasurers report from Lindsay to Kate) by Megan, Second Christa

**Vote:** All in favor

**Resolve:** Meeting minutes accepted

### 5. Treasurers Financial Report – Kate T.

- No updates its still around \$620.00

### 6. Updates

#### Breakfast Club- Trish Hammond

- nothing new to report at this time

### 7. Board Highlights—Trustee Jackie Swainson

- Board spoke about the process of allocating resources; i.e. staffing and budgets, to each school. Feedback is received from school-based leaders at a collaborative day in March, that information is taken into consideration along with student projections and budget announcements to create fairness in allocation.

- Board will support school council reps to attend ASCA conference; they voted in favor to support 10 representatives to attend; Very impressed with the interest from our members.

- Board is in process of updating the Land Acknowledgment statement, Karyn Barber, associate superintendent has been hard at work in collaboration with students and indigenous helpers to create this as its an important part of truth and reconciliation.

- Lastly, the policy committee is working to update the trustee code of conduct.

### 8. Administration Report—Mrs. Eadie-Gyori & Mrs. Normoyle

- Had more guests today. The superintendent from Clearview school division (Stettler area) and 5 admin came and toured the school and met with Angela

- Teacher's conventions had a lot of AI courses that were very fascinating.

- Parent teacher conferences are coming March 20-21
- French Carnival was postponed that was to be tomorrow. It will now be March 5<sup>th</sup>. Do need volunteers for it to make and serve hot chocolate.
- Professional day March 8<sup>th</sup>
- Badminton tournament is March 1<sup>st</sup> at fox run
- New budget season is coming for the fall and staffing decisions

**Additional info:**

- Megan asked about if anyone heard about Marathon from Jen. We will put it on the agenda to discuss for next month.

**9. Next Meeting:**

- March 19, 2024 @ 7:00pm in Steffie Staff Room

**10. Adjournment**

- Meeting adjourned by Megan at 7:30pm

**School Council Meeting Minutes  
March 19, 2024 7:00pm Staff Room**

**Those in attendance:** Angela Eadie-Gyori, Trish Hammond, Megan Weiskopf, Kate Thomlinson, Christa Currier, Janine Waldo, Margaret Bjornson, Kristen Germaine, Hillory McDermott, Helen Van De Wassenberg

**1. Call meeting to Order**

Meeting called to order by Megan Weiskopf at 7:08pm

**2. Acceptance of Agenda**

**Motion:** To accept the agenda as is by Kate, Second Janine

**Vote:** All in favor

**Resolve:** Agenda accepted as is

**3. Introduction and Welcome of New Faces**

- Helen Van De Wassenberg

**4. Acceptance of Minutes from February**

**Motion:** To accept the Minutes from the February meeting as is by Janine, Second Christa

**Vote:** All in favor

**Resolve:** Minutes from February meeting accepted

**5. Treasurers Financial Report**

Account is at \$622.03

No new activity

**6. Updates**

**Breakfast Club- Trish Hammond**

Nothing new to report

**-Marathon – Janine Waldo**

- needs to look into shirts and colors (suggested a dark blue)

- She looked into volunteers from the high school. Need to figure out if we are doing sports day in the afternoon that day. Sully from the Gulls will be there at the finish line to greet the kids. Prize this year will be a squishy stingray. Will look at purchasing them soon.

**7. Board Highlights—Trustee Jackie Swainson**

- Jackie not in attendance

**8. Administration Report—Mrs. Eadie-Gyori**

- No French carnival due to the weather

- Budget season is approaching and that makes for a busy time of year. Hopefully to hear soon what it will look like for next year

- Book fair is on at this time

- Read a thon is coming up for the Month of April. Sheets will



go out before easter break. They will recognize 10 top readers in each grade level. Will also recognize the top 3 fundraisers receive awards as well.

- Easter is coming up quick as well as the Easter break

**9. Next Meeting:**

- April 23 , 2024 @ Steffie Staff Room

**10. Adjournment**

- Meeting adjourned by Megan at 7:25pm

**April 23 2024**  
**7pm**

**Those in attendance:** Angela Eadie-Gyori, Dawn Normoyle, Hilary McDermott, Kristen Germaine, Megan Weiskopf, Kate Thomlinson, Janine Waldo, Margaret Bjornson, Christa Currier, Abby Sarkozi, Trish Hammond

**1. Call meeting to Order**

- Meeting called to order by Megan W. at 7:02pm

**2. Acceptance of Agenda**

**Motion:** To accept the agenda as is by Christa, second by Abby

**Vote:** All in favor

**Resolve:** Agenda is accepted as is

**3. Introduction and Welcome of New Faces – No new faces**

**4. Acceptance of Minutes from March 19, 2024 School Council Meeting**

**Motion:** To accept the Minutes as is by Christa, Second by Abby

**Vote:** All in favor

**Resolve:** Minutes accepted as is

**5. Treasurers Financial Report - Nothing new to report**

**6. Up Dates:**

- **Breakfast club- Trish Hammond** - Nothing new to report at this time

- **Marathon – Janine/Kate** – Still waiting for the permit from the town. It is taking longer than normal to get the permit. If we do not hear back from the Town by the end of the week, we will need to look at making an alternate plan and route. This will probably look like starting and ending back at the school this year. If we do t-shirts, we will need to have the Logo in ASAP! (Thursday April 25<sup>th</sup>...t-shirt order has to be in by the May 7<sup>th</sup>). Marathon is on June 6<sup>th</sup>.

**7. Welcome to Kindergarten night – Thursday April 25<sup>th</sup>** - Parent council will have a table there. Megan and Kayla will come and work the table to hand out popcorn and juice boxes and talk about Parent council.

**8. Board Highlights – Trustee Jackie Swainson** – (she was not present at meeting, taken from online)

-**Adjustment to the 2024-2025 calendar** - The change was necessary due to a change in the provincial diploma exam schedule. The alteration moves fall break to November 8 to 11, 2024 (rather than November 9-12<sup>th</sup>, 2024)

- **Board approves increase to fees for the 2024-2025 school year** – The division will continue to charge a \$200 transportation fee for students who reside more than 1.0km (k-6) and 2.0km (7-12) from their designated school. Students who are registered before June 1<sup>st</sup> will receive a \$25 discount. Registrations received after June 30<sup>th</sup> will be charged a \$50 late fee.

### **9. Administration Report – Mrs. Eadie-Gyori & Mrs. Normoyle-**

- budget- will find out where we sit tomorrow. Increase in French enrollment and a slight decrease in English
- Readathon is on and there is a lot of excitement with it. They have solved many of the kinks and it is going really smooth this time. We are down to the last week of time.
- indigenous day is May 31<sup>st</sup> – we have a lot of different activities planned such as medicinal plant learning, Bannack making, tipi teachings, dancing and other great learning activities. We have some elders (John Sinclair and Claire Butterfly) coming to talk and teach us.
- Angela highly recommends the book “5 little Indians”.
- Welcome to Kindergarten night – Parent council will have a table there. It is on this Thursday
- HJC gives back is coming to our school and doing some sessions here on Thursday. They will do a bunch of sessions and then have lunch with students and head back.
- Swimming lessons have started already and will continue for the next few months
- Field trips are being planned and permission forms sent out to families. They are being mindful of costs and bussing so it is not a big financial burden to families. There are some funds available to families that are in need
- Choir is singing with the symphony on May 6<sup>th</sup> during the day for their practice and then do a night performance
- The English Math PATS have been cancelled for this year and the French Math PATS are potentially cancelled.
- There is a family dance on May 2<sup>nd</sup> at 6pm. All proceeds go to Fundraising for the playground.

### **10. Correspondence Received – none**

**11. Adjournment** - Meeting adjourned @ 7:48pm by Megan.

**Next & Last meeting** : May 21, 2024 at Steffie 7pm

**SWES School Council Meeting  
May 21, 2024 7:00pm Staff Room  
Meeting Agenda**

**Those in attendance:** Trish Hammond, Dawn Normoyle, Angela Eadie-Gyori, Kirstin Germaine, Christa Currier, Megan Weiskopf, Kate Thomlinson

**1. Call meeting to Order:**

- Meeting called to order by Megan at 7:05pm

**2. Acceptance of Agenda**

**Motion:** To accept the agenda as is by Trish, second by Christa

**Vote:** All in favor

**Resolve:** agenda accepted as is

**3. Introduction and Welcome of New Faces:** No new faces

**4. Acceptance of Minutes from April 2024 School Council Meeting**

**Motion:** To accept the minutes as is by Kristin, second Christa

**Vote:** All in favor

**Resolve:** Minutes from the April meeting accepted

**5. Treasurers Financial Report**

- Kate and Megan need to still go in and add themselves to the account at service. No other updates

**6. Update**

**a. Sports day - Barbie Vold-Bowd is wondering if we are able to donate something to the students for sports day- Ideas she had was popcorn or candy.**

- Sports day is June 6<sup>th</sup> – in the past we have done Watermelon slices. There are 460 kids in the school. (including volunteers there would be around 520). Megan will talk to Barbie and let her know we will do fruit donation.

**Motion:** to purchase fruit for sports day by Megan

**Vote:** all in favor

**Resolve:** To accept the purchase of fruit for the marathon

**b. Marathon**

- registration numbers are down this year from last  
- We did get the permit for the marathon so will be doing the route down to the lake will happen.

- There will be squishy ducks to hand out at the end and water bottles

- T-shirts will be handed out TBA

**c. Parents Matter update**

- see additional minutes from the parent matter meeting
- Kate has been really impressed with the meetings so far this year
- Hugh Sutherland council has done a big journey with their council this year. It is a learning program that taught them about what a council means, what they do and what its purpose is.

- This would be a good idea to look into as then we can all be on the same page on what a council is and what each person's roles are. Also to be able to have all the stuff in one place to make it easier for sharing and for the next people that are taking on roles.

- talked also about social media and the benefits it can have.
- update about what the education plan will include (supporting students with complex needs, Adaptive learning, Career connections)

#### **i. What is OUR purpose as council**

- "School Council is a collective association of parents, teachers, principal, staff and community representative(s) whose purpose is to advise the principal and the board respecting matters relating to the school. It is a means for parents and community members to work together with the school to support and enhance student learning."

School Council is not:

"...there are limits that can be done by a school council. Roles that are not to be taken on by a school council include:

- school governance
- employment issues
- school management
- listening to complaints."

Taken from the Alberta School Council Resource Manual

#### **7. Board Highlights—Trustee Jackie Swainson – (not present, taken from online)**

- touched on similar things as the parent's matter did
- looking at not needing one bus next year

#### **8. Administration Report—Mrs. Eadie-Gyori & Mrs. Normoyle**

- Budget is in and finalized, we are running at about a \$45,000 deficit again this year
- Staffing takes up the most amount of the budget. The remain money is for things such as paper, books, classroom libraries, library supplies, guest speakers etc. They base this on basically what was spent last year

- Allocations and assignments have been given. There are a lot of split classes this year.

We have a Kg, gr.1, gr.1/2, gr.2, gr.3, gr. 3/4, gr. 4, gr.5, gr.5/6, gr. 6

- Mrs. Vold Bowd is retiring and Mrs.Sarginson will not be returning next year
- Music will be a new teacher – Eric Armitage
- Indigenous learning day is May 31<sup>st</sup>- school council is welcome to come. We will have knowledge keepers, and indigenous artist, Bannock, drummers, singers, dancers and Elder John Sinclair and hopefully Elder Pauline Beagan.

- Sports day is June 6<sup>th</sup>

- Read-a-thon- students were amazing. There was about \$4000 raised for the playground.

It was well received and kids loved having a pizza party.

- Up coming events:
  - swimming

grade 6  
noon

- field trips
- PATs - social studies, science, and French LA
- June 24<sup>th</sup> – Family dance 6-7:30pm – wind up for the end of year; farewell to the
- June 27<sup>th</sup> – assembly date- farewell to grade 6, water gun fight. Dismissal at

**9. Correspondence Received—none**

**10. Adjournment –**

- Meeting adjourned by Megan at 8:42pm

**Sept 24, 2024 AGM meeting for the 2024-2025 School year!  
HAPPY SUMMER!!**