

École Steffie Woima Student Handbook 2024-2025

At Steffie Woima ...
“We Are All Stars”!

Student Centered

Éducation centrée sur l'étudiant

Team Oriented

Travail d'équipe

Academic, Active & Involved

On est intellectuel

Readers, Writers & Problem Solvers

Lire, écrire et résoudre des problèmes

Safe and Caring

Endroit sécuritaire et chaleureux



Our School



We are a dual track (English & French) pre-kindergarten to grade six school.

Important things to know about our school:

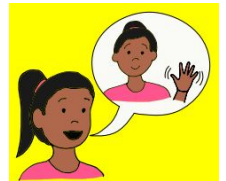
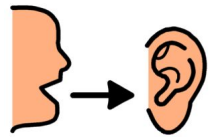
- We believe that:
 - School needs to be safe. Everyone needs to be **safe and show caring** at school.
 - **Kindness matters!**
 - Learning to read, write, and do mathematics is important learning.
 - **Working hard** and **doing your best** helps you learn.
 - It is important to have a **growth mindset**. We are all always growing and learning.
 - **Everyone makes mistakes**. We **learn** from them, **fix** them, and **do our best** the next time.
 - We all work together as a **team**.

School Expected Behaviours



My jobs at school, are to:

1. Keep my hands, feet, and other objects to myself. This shows safe and caring behaviour.
2. Listen and follow directions the 1st time. This helps my classmates learn and my teacher teach.
3. Walk in the hallways. This keeps the hallways safe.
4. Wear inside shoes inside and wear outside shoes outside. This keeps our school clean.
5. Use kind, clean and courteous language. This shows kindness to others.



We all work together to make our school a safe and caring place where everyone can learn and feels like they belong!

Bullying

We spend most of our school day in our classroom with our friends and teacher. When we are at school, we are a part of a community. It is important to help everyone feel safe and cared for in our school community.

Conflicts are something we cannot avoid. A conflict is an argument, fight, or disagreement between people. It is important to learn what to do if you have a conflict with someone else.

A bully is someone who tries to hurt another person on purpose. Bullies can hurt others with mean words or even with their hands. They might make fun of others. Being a bully is not okay

It is the adult's job to help with bullying. It is important to tell an adult so they can help fix the problem and keep you safe.



School Expected Behaviours

Lunch Time Jobs:

- I will bring my lunch to school unless my parent(s) sends a note.
- During lunch, my jobs are to:
 - Follow the directions of the adult and lunch room monitor.
 - Keep my hands, feet, and other objects to yourself.
 - Stay in my desk.
 - Use an inside voice.
 - Clean up my spot when I am done. Put my garbage in the garbage can.

When I follow my jobs, I keep myself and others safe!
I will eat my lunch and that keeps me healthy!



Breakfast, lunch & snack program

There is always food available in our school either in your classroom or at the office. Please let your teacher know if you need something to eat!

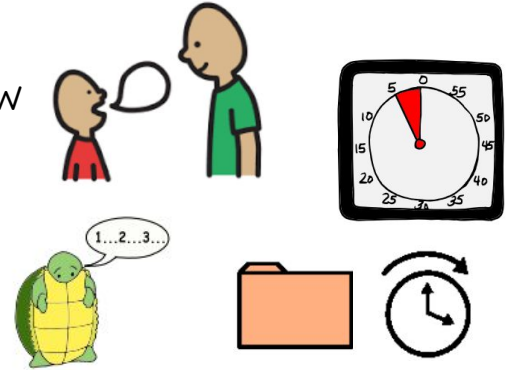


What if I am having a hard time doing my jobs?

Sometimes I might have a hard time doing my jobs or I might make a mistake. The adults will help me understand what my jobs are and will make a plan with me so I can do my best the next time.

If I am having a hard time:

- An adult will check in with me to see how they might help me
- Take some time and space
- Solve the problem with an adult
- Do work at a different time or in a different space



The adults will help you learn the skills and strategies you need to do your best. They will also help you to solve problems. We want to give you time and space to think about your choices, how to fix them, and how to make better choices next time.

We will help you to think about:

- What you did that was unexpected?
- Why you did it?
- Why was it unexpected?
- What you would do next time?
- What are you are going to do to fix it?

When I am doing my best...

- The adults will notice. They will tell me that I am doing a great job.
- I will have time to do fun things at school.
- My teacher may give “Super Kid” tickets or other rewards to recognize my ‘good’ choices.



Coming to School

Walking

- Walk on the sidewalks.
- Cross the street only at crosswalks.
- Look both ways.
- Make sure any oncoming cars are stopped before crossing. Make sure the driver sees you.
- Walk quickly across the street.
- When crossing 50th Street, use the cross lights at 45th Ave., push the button, wait for the lights, and follow the walking rules.



Be Street Smart!



Ways you can stay safe when walking to and from school:

- Whenever you can, walk with a neighbour, friend, or classmate.
- If someone is making you feel uncomfortable (i.e., by following you or getting too close), run home or to the nearest safe place.
- Adults rarely ask children to help them find things or to give them information. Do not stop and talk to strangers.
- Never take things from a stranger without parental permission.
- Never take rides with strangers.

Coming to School

Bikes, scooters, skateboards, Inline skates, and Heelys

Lots of kids ride bikes, scooters, skateboards or inline skate to school. It is important that you remember to follow the rules of the road.

When coming to school, make sure to take your bike or scooter to the bike racks and lock them securely. Bikes or scooters are not to be removed from the rack until it's time to go home.

Skateboards, and inline skates are not to be used on school grounds and must be carried to your classroom for storage.



When riding, make sure you:

- Wear a helmet.
- Only ride one person on a bike.
- Stop at “Stop” signs.
- Stay on the correct side of the road (the same as traffic).
- Use signal turns and slow down.
- Ride single file.
- Remember bikes are to be ridden on the street.
- Remember drivers might not always see you.

Personal Possessions

You are responsible for your own things. We would strongly suggest that you do not bring valuables to school (favorite toys, rings, jewelry, cell phones, etc) as they might get lost.

Personal Mobile Devices & Social Media

(Any personal electronic device that can be used to communicate with or access the internet, such as a cellphone, tablet, laptop, or smartwatch)

As decided by Alberta Education, you may not use or have any personal mobile device out during learning time, lunch or recesses. If you bring any devices into the school you must keep your devices off and in your backpack



You may not access social media (i.e, Facebook, Instagram, Snapchat, etc.) on our school wifi or on school devices. School devices may only be used as learning tools.

If your parent(s) need to contact you or you need to contact them during the school day, you need to use the